

FAMILY SERVICE

JOB POSTING FORM

DATE: December 21, 2009

PROGRAM: OASIS-Browns Mill

JOB TITLE: **Substitute Residential Counselor**

AVAILABLE SHIFTS: **Hours Vary**
PRIMARY

FUNDING SOURCE: Division of Mental Health Services

POPULATION SERVED: Coed residential program for severely mentally ill adults (18+) who may also have developmental disabilities

QUALIFICATIONS: Candidates must possess a Bachelor Degree from an accredited college in a mental health related discipline; or a combination of one or more years of college plus work or life experience equal to four years; or a High School diploma or equivalent plus four years of related work or life experience; good verbal and writing skills; valid drivers license in good standing. Bilingual in Spanish a plus.

COMPETENCIES: Potential employee must have the ability to teach coping skills and gain and maintain trust; understands negative impact of mental illness; ability to be an advocate for consumers.

RESPONSIBILITIES: Under the supervision of the Residential Supervisor, the Residential Counselor is responsible for shift coverage and clinical intervention (but not including crisis intervention counseling), including but not limited to:

- Provide on-site consumer supervision and support to any of the Oasis group homes located on and off the grounds of Ancora Psychiatric Hospital;
- Provide training/direction in all ADL's including, assistance with hygiene, grooming, meal preparation, laundry, and household chores;
- Provide functional assessments;
- Drive to various appointments, activities, etc.
- Participate in the formulation of treatment plans, meetings and staff training sessions;
- Supervise, organize and support recreational activities;
- Record significant shift incidents and observations and report as needed;
- Document observations and services provided to the consumer in progress notes;
- Distribution and documentation of all medications
- Flexibility to be pulled to different group homes on an as needed basis

BENEFITS: Not eligible for benefits

CONTACT PERSON: Ms. Bonita Williams-White, Program Supervisor, 609-284-7631

OFF SITE FACILITY LOCATION: Browns Mill, NJ

Family Service considers applicants for all positions without regard to: race; color; religion; sex; national origin; age; marital or veteran status; the presence of a medical condition, or handicap, unrelated to performing the tasks of the job; or any other legally protected status.