

FAMILY SERVICE

JOB POSTING FORM

DATE: June 29, 2010

PROGRAM: OASIS-Berlin

JOB TITLE: **Residential Counselor**

AVAILABLE SHIFTS: **SUBSTITUTE**

PRIMARY FUNDING SOURCE: Division of Mental Health Services

POPULATION SERVED: Coed residential program for Severely mentally ill adults (18+) who may also have developmental disabilities

QUALIFICATIONS: Candidates must possess a Bachelor Degree from an accredited college in a mental health related discipline; or a combination of one or more years of college plus work or life experience equal to four years; or a High School diploma or equivalent plus four years of related work or life experience; good verbal and writing skills; valid drivers license in good standing.

COMPETENCIES: Potential employee must have the ability to teach coping skills and gain and maintain trust; understands negative impact of mental illness; ability to be an advocate for consumers.

RESPONSIBILITIES: Under the supervision of the Residential Supervisor, the Residential Counselor is responsible for shift coverage and clinical intervention (but not including crisis intervention counseling), including but not limited to:

- Provide on-site consumer supervision and support to any of the Oasis group homes located on and off the grounds of Ancora Psychiatric Hospital;
- Provide training/direction in all ADL's including, assistance with hygiene, grooming, meal preparation, laundry, and household chores;
- Provide functional assessments;
- Drive to various appointments, activities, etc.
- Participate in the formulation of treatment plans, meetings and staff training sessions;
- Supervise, organize and support recreational activities;
- Record significant shift incidents and observations and report as needed;
- Document observations and services provided to the consumer in progress notes;
- Distribution and documentation of all medications
- Flexibility to be pulled to different group homes on an as needed basis

BENEFITS: Not Eligible for benefits

CONTACT PERSON: Brandy Hoverter, Program Supervisor, BrandyH@famserv.org or Fax: 856-767-2712

OFF SITE FACILITY LOCATION: Berlin, NJ

Family Service considers applicants for all positions without regard to: race; color; religion; sex; national origin; age; marital or veteran status; the presence of a medical condition, or handicap, unrelated to performing the tasks of the job; or any other legally protected status.