

FAMILY SERVICE

JOB POSTING FORM

DATE: June 28, 2010

PROGRAM: TAPP

JOB TITLE: Life Skills Worker

PRIMARY FUNDING SOURCE & TITLE: Division of Youth & Family Services and United Way

POPULATION SERVED: Low income, pregnant or parenting teens at risk for DYFS involvement due to abuse/neglect of their child(ren).

QUALIFICATIONS: High School diploma with experience working with adolescents and teenage parents. B.A. in Human Services or related field preferred. Valid New Jersey driver's license.

COMPETENCIES: Good interpersonal skills.
Ability to work with people from various cultures and backgrounds.
Good written and verbal communication skills.
General knowledge of community resources.
Basic understanding of child and adolescent development.
Ability to assess needs of children, adolescents, and families.
Crisis management skills.

RESPONSIBILITIES: Under the supervision of the Program Director, the Life Skills Worker is responsible for, including but not limited to, the following specific responsibilities:

- Engage and assess consumers' needs
- Develop individual service plan to meet needs for housing, education, and employment.
- Assist consumers in accomplishing service plan goals.
- Supportive counseling and parenting skills on individual and group basis.
- Maintain clinical records.
- Submit monthly, quarterly, and semi-annual reports.
- Attend supervision as required.
- Attend intra-agency and interagency meetings as required.
- Maintain required level of service.
- Available by cell phone on a 24 hour emergency basis.
- Flexible scheduling to include evenings and weekends to accommodate program/consumer needs.

PERSON TO CONTACT: Pat Anderson, Program Director, Email: PatA@famserv.org

OFF SITE FACILITY LOCATION: Lumberton, NJ

Family Service considers applicants for all positions without regard to: race; color; religion; sex; national origin; age; sexual orientation; marital or veteran status; the presence of a medical condition, or handicap, unrelated to performing the tasks of the job; or any other legally protected status.