

FAMILY SERVICE

JOB POSTING FORM

DATE: June 28, 2010

PROGRAM: Adult Partial Care

JOB TITLE: Job Coach - Mental Health Service Worker

AVAILABLE SHIFT: Monday - Friday
8am – 3pm

PRIMARY FUNDING SOURCE: Division of Mental Health Services (DMHS)

POPULATION SERVED: Coed, 22 years and over

QUALIFICATIONS: Must possess a Bachelors degree in Psychology and one year's experience in providing services such as supportive employment or job coaching, vocational evaluation, welfare to work, community rehabilitation services, transitional employment, or other work experience programs for consumers and recent relevant training or possess one of the following: certified rehabilitation counselor, licensed rehabilitation counselor, master's or bachelor's degree in rehabilitation counseling, Certified Psychiatric Rehabilitation Practitioner, or vocational instructor as defined by the NJ State Board of Education. Valid NJ Drivers license and the ability to drive a 15 passenger van as needed.

COMPETENCIES: Awareness of the impact and limitations of mental health illness and social functioning. Motivational skills to assist consumers in pre-vocational work. Wellness and Recovery Concepts.

RESPONSIBILITIES: Under the supervision of the Vocational Coordinator, The Job Coach will be responsible for, but not limited to the following specific responsibilities:

- Evaluate work readiness and provide vocational training and programming for Partial Care consumers
- Plan and monitor the overall vocational schedule
- Provide Vocational related groups and individual vocational assistance for consumers
- Transport consumers to and from work site
- Provide Advocacy and case management services on behalf of consumers
- Maintain a flexible work schedule to insure completion of all work contracts
- Maintain consumer records, including weekly progress notes
- Be available to consumers and staff on a 24 hour basis during emergencies
- Attend courses with Integrated Employment Institute

PERSON TO CONTACT: Vince Piper – Pre-Vocational Coordinator
E-mail VinceP@famserv.org or Fax 609 265 2507

OFF SITE FACILITY LOCATION Mt. Holly, NJ & Occasionally in the surrounding community

Family Service considers applicants for all positions without regard to: race; color; religion; sex; national origin; age; sexual orientation; marital or veteran status; the presence of a medical condition, or handicap, unrelated to performing the tasks of the job; or any other legally protected status.