

# *FAMILY SERVICE*

# **JOB POSTING FORM**

DATE: June 21, 2010

PROGRAM: Yates Center for Children and Families

JOB TITLE: Case Manager (Youth Partial Care)  
(Direct Care Professional)

PRIMARY FUNDING SOURCE & TITLE: DCF / Medicaid

POPULATION SERVED: Children Ages 5 to 18

SCHEDULE: Monday through Friday: September through June, 11:30 am-7:30pm;  
July and August and school holidays, 8:30 am -4:30pm

QUALIFICATIONS: An earned bachelor's degree in social work, psychology or related field from an accredited institution and 1 year's experience in the provision of children's mental health services.

COMPENTENCIES: Demonstrates respect for children and families  
Demonstrates knowledge about the differential characteristics of serious emotional disturbance.  
Demonstrates knowledge about the role of psychiatric medication in treating disorder  
Demonstrates knowledge of developmental needs of children  
Demonstrates understanding of the effects of stressful life events including abuse and/or trauma  
Involves youth and family in all aspects of treatment planning.  
Demonstrates ability to teach both simple and complex skills.  
Demonstrates knowledge of a range of strategies applicable to population.  
Ability to identify family support resources and provide advocacy for their use.  
Demonstrates understanding of the principles of collaborative community-based care.  
Communicates understanding of unique issues families face.  
Ability to provide support while setting clear limits.

RESPONSIBILITIES:

- Provide individual and group counseling and support
- Provide activities to address daily living skills
- Provide recreational and socialization activities
- Provide services to families such as referral, advocacy and service linkages.
- Participate in the development, review and updating of individual treatment plans and comprehensive assessments
- Participate in the development of discharge plans and making needed referrals
- Assist youth directly to address self care needs
- Participate in case conferences
- Provide support to auxiliary staff, student interns and volunteers
- Assist in the development of staff orientation programs
- Maintain clinical documentation
- Perform related studies as needed and appropriate to the provision of partial care services

PERSON TO CONTACT: Mary Kimport, Program Supervisor

OFF SITE FACILITY LOCATION *Lumberton, NJ*

Family Service considers applicants for all positions without regard to: race; color; religion; sex; national origin; age; sexual orientation; marital or veteran status; the presence of a medical condition, or handicap, unrelated to performing the tasks of the job; or any other legally protected status.