

FAMILY SERVICE

JOB POSTING FORM

DATE: May 19, 2010

PROGRAM: Stepping Stone Group Home

JOB TITLE: Residential Counselor

AVAILABLE SHIFTS: Thursday-Monday
3p – 11p (40 hours)

PRIMARY FUNDING SOURCE: Division of Mental Health Services

POPULATION SERVED: Residential program for emotionally disturbed females, ages 13-17

QUALIFICATIONS: Candidates must possess a high school diploma or equivalent; one (1) year experience working with children in a structured setting; good verbal and writing skills; valid driver's license in good standing.

COMPETENCIES: Potential employee must demonstrate respect for children, adolescents and their families; demonstrate understanding of stressful life events, abuse and trauma; ability to teach coping skills and gain and maintain trust; Experience working with Post Traumatic Stress Disorder population a plus.

RESPONSIBILITIES: Under the supervision of the Program Supervisor, the Residential Counselor is responsible for shift coverage and clinical intervention, including but not limited to:

- Provide on site consumer supervision;
- Provide proper training and assistance with hygiene, grooming, meal preparation, laundry, and household chores;
- Record significant shift happenings/observation in daily log;
- Participate in the development and implementation of the individual treatment plan for each consumer;
- Supervise, organize, and participate in recreational activities;
- Administer and document all medications;
- Transportation of consumers to all necessary appointments;
- Participate in staff meetings and other meetings as directed by the Program Supervisor;
- Respond to emergency situations as directed by the Program Supervisor;
- Participate in on-going training to learn various behavior management methods and techniques.

BENEFITS: Eligible for full health benefits, Dental Benefits, Life & AD&D Insurance and participation in our 403(b) plan.

CONTACT PERSON: Arlene Anderson, Program Supervisor – Fax: 609.267. 2579

OFF SITE FACILITY LOCATION: Hainesport

Family Service considers applicants for all positions without regard to: race; color; religion; sex; national origin; age; sexual orientation; marital or veteran status; the presence of a medical condition, or handicap, unrelated to performing the tasks of the job; or any other legally protected status.