

# FAMILY SERVICE

# JOB POSTING FORM

DATE: September 8, 2009

PROGRAM: Azure Lane Group Home

JOB TITLE: **Residential Counselor**

AVAILABLE SHIFT: **Saturday-Sunday**  
1a-9a (16 hours)

PRIMARY FUNDING SOURCE & TITLE: Division of Developmental Disabilities

POPULATION SERVED: A residential program serving adult males (21+) with developmental disabilities.

QUALIFICATIONS: Candidates must possess a High School Diploma or equivalent; be in possession of valid driver's license; must be 18 or older; must have six months to one year experience working with people of Developmental Disabilities.

COMPETENCIES: Potential employee must have the ability to teach daily living skills / self help skills; the ability to communicate effectively with Peers and Supervisors; and the ability to convey respect and develop therapeutic relationships with consumers, including nonverbal.

RESPONSIBILITIES: Under the supervision of the Program Supervisor, the Residential Counselor is responsible for the following, but not limited to:

- Provide supervision, guidance, and direction to consumers within the home;
- Record significant shift happenings/observations in daily log;
- Monitor each consumer and attend to consumers' needs throughout the shift;
- Responsible for distribution and documentation of all medications scheduled during the shift;
- Provide training/direction, supervision and assistance with daily routine, i.e. hygiene, grooming, dressing, meal preparation, laundry and household chores;
- Be knowledgeable of and participate in developing implementing the individual treatment plan for each consumer;
- Participate in bi-weekly staff meetings and other meetings directed by the Program Supervisor;
- Participate in on-going training to learn various behavior management methods and techniques;

BENEFITS: **16 hours** Not eligible for benefits.

CONTACT PERSON: Diana Bussey, Program Supervisor, 609-582-4190

OFF SITE FACILITY LOCATION: Glassboro, NJ - Gloucester

Family Service considers applicants for all positions without regard to: race; color; religion; sex; national origin; age; sexual orientation; marital or veteran status; the presence of a medical condition, or handicap, unrelated to performing the tasks of the job; or any other legally protected status.