

## ***FAMILY SERVICE***

## **JOB POSTING**

DATE: November 12, 2009

PROGRAM: Moreland Group Home

JOB TITLE: **Residential Counselor**

AVAILABLE SHIFT: Saturday-Sunday  
4pm – 12am

PRIMARY FUNDING SOURCE: Division of Developmental Disabilities

POPULATION SERVED: Coed, 21 Years & over with developmental disabilities

QUALIFICATIONS: Must be 18 years old or older  
High School Diploma or equivalent  
1 year experience working with people with Developmental Disabilities  
Possession of valid driver's license  
Must be able to operate a wheelchair lift vehicle

RESPONSIBILITIES: Include but are not limited to the following:

- Provide supervision, guidance and directions to consumers within the home
- Record significant shift happenings/observation in daily log;
- Monitor each consumer and attend to consumers' needs throughout the shift;
- Responsible for distribution and documentation of all medications
- Scheduled during the shift
- Provide training/direction, supervision and assistance with daily routine, i.e. hygiene, grooming, dressing, meal preparation, laundry and household chores;
- Be knowledgeable of and participate in developing and implementing the individual treatment plan for each consumer;
- Participate in bi-weekly staff meetings and other meetings directed by the Program Supervisor
- Participate in on-going trainings to learn various behavior management methods and techniques
- Be available in emergency situations on a 24 hour basis

PERSON TO CONTACT: DeJuana Butler-856-764-3824

OFF SITE FACILITY LOCATION – *Burlington, NJ*

Family Service considers applicants for all positions without regard to: race; color; religion; sex; national origin; age; sexual orientation; marital or veteran status; the presence of a medical condition, or handicap, unrelated to performing the tasks of the job; or any other legally protected status.