

FAMILY SERVICE

JOB POSTING

DATE: October 13, 2009

PROGRAM: Moreland – DD Residential Program

JOB TITLE: **Residential Counselor**

AVAILABLE SHIFT: **Saturday-Sunday**
7a-3p (16 hours)

QUALIFICATIONS: Candidates must be 18 years old or older
High School Diploma or equivalent
1 year experience working with people with Developmental Disabilities
Possession of valid driver’s license
Must be able to operate a wheelchair lift vehicle

RESPONSIBILITIES: Residential not limited Under the supervision of the Program Supervisor and the Supervisor, the Residential Counselor is responsible for, but to:

- Provide supervision, guidance and directions to consumers within the home;
- Record significant shift happenings/observation in daily log;
- Monitor each consumer and attend to consumers’ needs throughout the shift;
- Responsible for distribution and documentation of all medications scheduled during the shift;
- Provide training/direction, supervision and assistance with daily routine, i.e. hygiene, grooming, dressing, meal preparation, laundry and household chores;
- Be knowledgeable of and participate in developing and implementing the individual treatment plan for each consumer;
- Participate in bi-weekly staff meetings and other meetings directed by the Program Supervisor;
- Participate in on-going trainings to learn various behavior management methods and techniques;
- Be available in emergency situations on a 24 hour basis

PERSON TO CONTACT: DeJuana Butler-856-764-3824

BENEFITS: Not eligible for benefits.

OFF SITE FACILITY LOCATION - *Burlington*

Family Service considers applicants for all positions without regard to: race; color; religion; sex; national origin; age; sexual orientation; marital or veteran status; the presence of a medical condition, or handicap, unrelated to performing the tasks of the job; or any other legally protected status.